



“Education for Knowledge, Science and Refined Culture” – Shikshanmaharshi Dr. Bapuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha, Kolhapur’s

Arts and Commerce College, Nagthane



Code of Conduct for Students

- 1) Each student should behave sincerely in the College. He / She should behave politely with the teachers, non-teaching staff members, and the staff in the library & with the co-students. If the students have any problem they should meet the principal of the College.
- 2) Uniform (Dress code) and Identity Card is compulsory for each student in College campus.
- 3) Students should park their vehicles in the place allotted to them.
- 4) Students should not wander in the College campus by bunking the classes.
- 5) Smoking, drinking and chewing ‘gutkha’ and tobacco is strictly prohibited in the College campus.
- 6) Students should not click photographs in the College campus and avoid the use of cell phone strictly.
- 7) Students are prohibited from bringing any such weapons in the College which would physically harm others.
- 8) Students are strictly prohibited to scribble anything on the walls of the classroom and toilet. If such a thing happens students will be severely punished.
- 9) Student should not damage the benches, tables, chairs, fans and lights in the classroom as well as the things in the campus. If such a thing happens student will be severely punished and compensation would be taken from them.
- 10) Students are strictly prohibited from making noise in the College campus disturbing in the reading room and standing in the porch of the College
- 11) The rules of the office and the library are mandatory for each student.
- 12) Students should not organize picnic on their own without the permission of the Principal.
- 13) If the students have any prejudices about the College he/she should give complaint to the Principal and should not give any complaint, on their own to the Newspaper and Media.
- 14) No student should participate in any activity against the College, and society and should avoid caste and religion based unfair activities.
- 15) Students should participate in the sports, cultural and other extra-curricular activities and co-operate for good things.
- 16) At the time of examination electronic devices are strictly prohibited. Copying in the examination and using other unfair means will be treated as an offence and necessary action will be taken.
- 17) The original certificates given to the College by the students will not be returned to the students’. The students should keep the attested copies of them before taking admission.
- 18) Action will be taken against students if it is found that they have made changes in any document on their own.

- 19) Students will not be allowed to found any board or associations without the permission of the Principal.
- 20) It is the right of the Principal to allow or forbid the students from appearing in the examination who remain absent for lectures, internal tests, Term-End Examination and misbehave in the College.
- 21) Students should take admission in the College by filling in the form given by the College only.
- 22) Each student will be given an Identity Card by the College. Student should stick a passport size photograph on it. He should show it if asked by the teachers and administrative staff. Otherwise they will have to pay a fine of Rs.50/- If the Identity card is lost student can obtain another I-card by paying Rs.250/-
- 23) Students should note that they have to take new admission every year.
- 24) Students should take the receipts of the fees paid from time to time from the concerned clerk. The fees once paid will not be returned.
- 25) Every student must complete average attendance of 80% in each semester. Students having low attendance will not be allowed to fill the examination form.
- 26) Students should strictly adhere to all the instructions written on the College Notice Board. Otherwise the student himself/herself will be responsible for the loss.
- 27) Roaming in the College campus during the lecture time or behaving improperly will be treated as an offence.
- 28) Ragging is strictly prohibited in the College premises and outside. Students indulging in it will be punished as per circular "UGC Regulation No.f-1- 8/2006(C P PII) 4th March 2008No.170.Such students will be expelled from the College. Legal action will be taken against them.
- 29) Nobody is allowed to meet the student directly unless they enquire in the office.
- 30) It is the right of the Principal to occasionally organize or not to organize the Annual Social Gathering and the Annual Prize Distribution Ceremony in the College.
- 31) The students should be present in person for taking the required certificates, Hall-Ticket, mark-sheet, L.C./T.C.in the College.
- 32) If a student does not submit the required documents in time, he /she will be responsible for his/her loss.
- 33) Dress code is compulsory for students of Senior College according to the order of the College.
- 34) Students should strictly follow all the above rules as well as any other rules made by the College from time to time.